

**Are you passionate about helping the environment?  
Salthaven is looking for volunteers in the London area! Join our team**

**Organization:** Salthaven Wildlife Rehabilitation & Education Centre

**Contact:** wildlife@salthaven.org

**Address:** P.O. Box 601  
Mount Brydges, Ontario N0L 1W0

**Phone:** 519-264-2440

**Term:** Two years, renewable.

Members are appointed by the Chair contingent on the approval of Brian Salt, Founder and CEO.

**Committee  
Name:**

Development Committee

**Mission:**

Salthaven Wildlife Rehabilitation & Education Centre is committed to the care and rehabilitation of sick, injured, orphaned and compromised wildlife. Our goal is to return healthy animals to their natural habitat. Through education, we are dedicated to increasing public awareness about, and respect for, issues affecting Canadian wildlife.

**Objective:**

By participating in productive and inclusive meetings, this committee's main objective is to:

Develop the business side of Salthaven resulting in increased credibility, awareness, environmental awareness and funding.

**Goals:**

The above objective will be accomplished by:

- 1) Develop practices that support Salthaven in becoming more efficient such as creating standardized business processes, establishing a non clinical volunteer process and under the direction of board of directors, creating a retired veterinarian clinical rotation program.
- 2) Investigate and Manage new development ideas by the creation of mini business plans which will help Salthaven management determine the feasibility of each new idea
- 3) Be a resource for other committee's and groups wishing to fund projects by maintaining a master business plan database.
- 4) Take on specific fund development projects each year such as Estate Planning and Corporate Sponsorship

- Duties:** Committee Members will:
- meet regularly to review goals as well as report on individual and small group progress
  - actively manage their commitments to this committee
  - volunteer for and accept assignments
  - stay informed about committee matters
  - prepare for meetings by submitting relevant reports 4 days prior to the meeting
  - review all documents prior to each meeting
  - communicate on issues related to minutes and reports during meetings
  - build working relationships with other committee members
  - actively participate in annual reviews of the committee objective and goals
  - participate in ongoing recruitment for this committee
  - ensure regular attendance at committee meetings

- Qualifications:** A successful Committee Member should:
- Be dedicated to the well-being of wildlife and environment.
  - Inspire creativity and innovative thinking.
  - Have experience in committee work, preferably in a non-profit, management, business and/or committee specific setting.
  - Demonstrate concepts of fairness, justice, public service, and social values. Have a high level of interpersonal skills.
  - Have an ability to problem solve and champion best practices.
  - Have a willingness to work effectively with limited resources available to the organization. Possess the ability to propose concrete, impactful, and realistic ideas.
  - Have excellent oral and written communication skills
  - Exercise sound judgement, discretion, and tact.

**Membership:** The Committee will be composed of, but not limited to, individuals from the following categories:

|                             |                            |                              |
|-----------------------------|----------------------------|------------------------------|
| ● Fund Developers           | ● Fundraisers              | ● Entrepreneurs              |
| ● Managers/Project Managers | ● Event Planners           | ● Relationship Builders      |
| ● Sales People              | ● Business People/Students | ● Researchers/Administrators |

**Commitment:** Meetings once a month, 1 hour per meeting. Be willing to commit 8-10 hours per month. Meetings are to be a return and report meeting.

**Location:** Mount Brydges, ON or Salthaven's UnLondon downtown London office.

**Stipend:** None. This is a volunteer position.

**To Apply:** Please respond by filling out the application form on [salthaven.org](http://salthaven.org) and emailing a copy of your resume to [wildlife@salthaven.org](mailto:wildlife@salthaven.org). Please write ATTENTION Development Committee.

Thank you for your interest in Salthaven.